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File - DDA

Approved For Release 2001/07/12 : CIA-RDP83T00573R0006300010016-4

DD/A 80-0126/14
19 SEP 1980ODP # 2-1264

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Security
Director of Training & Education

25X1A

FROM:

Chief, Management Staff, DDA

SUBJECT: Resource Requirements for APEX Implementation

REFERENCE: Memorandum from Comptroller, Same Subject,
dtd 16 September 1980

1. Reference memorandum (copy attached) requests that each directorate advise the Comptroller of its estimated APEX implementation resource requirements for the start-up year 1981 and the five year budget period 1982-1986 that are not included in the 1982 OMB Budget Estimate.

2. Please review your activity vis-a-vis implementing the APEX Special Access Control System on 1 January 1981. To the extent that APEX implementation, in full compliance with the APEX Special Access Control System Manual, will involve resources (positions and/or workyears), they should be reflected on the attached ZBB Forms 2 and 2A. Estimated costs (i.e., the total dollars and full-time equivalent workyears you feel you will need to implement APEX in your office) for 1981 should be entered in the FY 1981 column without narrative comment and for 1982-1986 in the increment column only. The narrative on ZBB Form 2 should only address the resources required for 1982. To reemphasize a point made above, resources which are currently a part of your 1981 and 1982 budgets (FRS Level) should not be included in this estimate. Position requirements need not be submitted - only workyears. Please note that the Comptroller memorandum makes special note of the fact that you must explain the impact of not receiving these additional resources in the Adverse Impact section of the ZBB forms.

3. Please submit your written response--completed ZBB Forms 2 and 2A--to the DDA Management Staff by 3 October 1980. A negative response is requested. Please address questions to [redacted] or the undersigned.

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Attachments:

- A. Reference Memorandum
- B. APEX Control Officers
- C. ZBB Forms 2 & 2A

DERIVATIVE CL BY 015556
REVW ON 17 Sept 00
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DD/A Registry
80-0126/13

16 SEP 1980

MEMORANDUM FOR: Deputy Director for Administration
Director, National Foreign Assessment Center
Deputy Director for Operations
Deputy Director for Science and Technology
Administrative Officer, DCI Area

FROM: Maurice Lipton
Comptroller

SUBJECT: Resource Requirements for APEX Implementation (C)

REFERENCES: (a) Memo to National Foreign Intelligence Board
from Chairman, National Foreign Intelligence
Board dated 17 July 1980, Subject: APEX
Start-Up Date (C)

(b) Memorandum (9.10/12) to National Foreign Intel-
ligence Board (NFIB) Members from D/DCI/RMS
dated 8 September 1980, Subject: Resource
Requirements for APEX Implementation (C)

1. As you know, APEX is scheduled to start-up 1 January 1981. Imple-
mentation will not be accomplished overnight, but it is expected that we
will have passed over the threshold by that time. (C)

2. Director, DIA, has raised the question of the impact of APEX on
resources, indicating that an initial review, involving DIA and GDIP compo-
nents, yielded a projection that over 400 additional billets would be
required for implementation in FY 1981. Moreover, a need for 500 billets
was projected for FYs 1982-1986. Pursuant to this, Director, DIA, has
counseled a go-slow implementation mode to the DCI, pending solution of
the resource issue. (C)

3. The DCI's response indicated that APEX would proceed apace.
Necessary resources in 1981 to implement APEX would be funded with com-
pensatory subtractions from other programs. However, the 1982 budget is
just now being prepared for submission to RMS and OMB, and the DCI has
decided that the APEX resource requirements will be ranked within the
minimum NFIP guidance level without a comparable adjustment in guidance.
(C)


4. Reviews in CIA to date have shown no major resource affect.
Nonetheless, I think it makes sense now to have each Directorate make a
careful examination of the resource requirements necessary for conversion
to APEX and for implementation over the next several years. Without an

ORIGINAL FILED BY 365297
CLASSIFICATION ON 16 SEP 1980
EXTENDED BY 368918


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increase in guidance level, these resources will only be provided by displacing activities at the margin of the NFIP ranking, and therefore, requirements must be examined closely. The APEX Government Manual and the Procedures Handbook have been distributed throughout the Agency and should be useful planning tools. I have listed below the names of Agency APEX officials with whom you may wish to consult on this matter:

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CIA Member, APEX Steering Group

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CIA APEX Control Officer

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CIA APEX Security Officer (C)

5. Please prepare by 8 October a statement of these APEX implementation requirements for the start-up year 1981 and the five-year budget period 1982-1986. This statement should be prepared on ZBB Forms 2 and 2A. In the Adverse Impact section of the ZBB form, explain the affect of not providing these additional resources. Please direct these statements to the APEX Control Officer, CIA, Room 3E65, Headquarters. They will be reviewed and packaged for my Office to forward to RMS by 15 October. (C)

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Maurice Lipton

APEX Control Officers for DDA

Office of Communications -
Office of Data Processing -
Office of Finance -
Office of Logistics -
Office of Medical Services -
Office of Security -
Office of Training -
Information Services Staff -
Office of the DDA -



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